

SELF-EDITING

DIRECTIONS: Answer the following questions about your essay. Fix anything to which you answer no.

1. Can you identify the main idea or thesis in this essay? Yes/No
2. If so, write it here.
3. Does this essay have a hook? Yes/No
4. If so, how did the author hook the reader?
5. Does the introduction give an outline of what the author is going to talk about? Yes/No
6. Is the writing clear and understandable? Yes/No
7. Are there parts of the essay that are unclear? If so, underline them and put a question mark next to the passage.
8. Does the essay have a clearly organized middle section, with ideas separated into paragraphs? Yes/No
9. Does each paragraph begin with a topic sentence? Yes/No
10. Do I use transitions to help my ideas flow smoothly? Yes/No
11. Does the essay contain persuasive language and strong vocabulary? Yes/No
12. If the essay contains little persuasive language, find 10 nouns, verbs, or adjectives that you think could be changed for stronger words.
13. Does the essay contain facts to support the claims made? Yes/No
14. Does the essay have a concluding paragraph? Yes/No
15. Does the conclusion restate the main points of the essay in a new way and give a sense of completion to the essay? Yes/No
16. List two things that you like about your essay.

DIRECTIONS: Use the following checklist to help you evaluate your writing. Make necessary changes.

- I read the work for meaning. It makes sense.
- I checked the work for clear and complete sentences.
- I checked the spelling using the spell check tool on the computer.
- I read the work for correct word usage that the computer spell checker won't catch (to, too, two, they're, their, etc.).
- The first word in all sentences starts with a capital letter.
- Proper nouns that name a specific person, place, or thing have been capitalized.
- The title has capital letters where needed.
- Each sentence ends with a punctuation mark.
- Commas are used in any series of three or more things (apples, oranges, and pears).
- Commas connect the parts of compound sentences.
- Quotation marks begin and end words that someone says.
- I reread the document carefully for all errors.